



**Mobile Phone and Wearable Device Policy
For Staff, Governors, Parents, Carers, Volunteers, Visitors
and Pupils**

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| Policy Approved By | School Full Governing Body |
| Next Review | October 2026 |

Rationale:

At Springdale First School we accept that mobile technology is part of the ever changing, digital environment we live and work in. We very much aim to encourage responsible and appropriate use of technology rather than seeking to enforce unrealistic bans or restrictions.

We are, however, very aware of the possible dangers of the misuse of technology, specifically mobile phones and wearable smart devices. This policy therefore aims to provide guidance to all members of Springdale First School and its visitors. It aims to do this ensuring privacy is protected, online safety is preserved and valuable equipment is looked after appropriately.

With the evolution of mobile and wearable technology including camera facilities as standard, it is of the utmost importance that the way we deal with mobile phones and wearable devices in school, is planned for.

Policy

The school cannot take responsibility for any loss or damage to mobile phones or devices.

This policy must be read and adhered to in conjunction with the Online Safety policy the Acceptable Use of IT Agreement for Staff and Pupils and Keeping Children Safe in Education.

This policy applies to Staff, Governors, Parents, Carers, Volunteers, Visitors and Pupils.

Adults

For adults who are class based, phones should be switched off or to silent mode and should be kept in classroom cupboards during teaching/contact time with pupils.

For those adults who are non-class based, phones should be on silent mode and stored in an appropriate safe place.

Smart watches and Fitbits are permitted to be worn by adults but to be used only as a watch when working with children.

Adult use of mobile phones and wearable devices should be:

- Discreet and appropriate
- Restricted to times of non-contact with pupils.
- In keeping with professional responsibilities and expectations.

Adults should never contact pupils via their own personal mobile.

Adults should never use their phones or wearable devices to take photographs/video of pupils or to share any images with pupils or to allow themselves to be photographed/videoed by pupils.

Where adults are accompanying school trips the above advice applies – i.e not to use personal phones/smart devices in presence of children and no photographs/video to be taken on personal devices.

Pupils

Due to the age of the children at Springdale First School, we do not feel that it is appropriate or necessary for them to bring a mobile or smart device into school. Any such devices brought in to school will be taken into safe keeping and returned to the parent.

Further to the safeguarding of children the school feels that it is unsafe for children to wear a watch to school as this can cause an injury risk during times of activity i.e playtimes and P.E. Also, the item can be a cause of distraction for the children during their classroom lessons.