



*Springdale places the highest priority on the safeguarding and protection of children*

July 20<sup>th</sup> 2021

Dear Parents and Carers,

Please find below important information regarding September opening.

### **Starts and end times to the day.**

#### **Beginning of the day;**

- We will continue to have entry and exit gates at the beginning of the day and the end of the day, creating a one-way system in and out of the school grounds. We will be asking for children to arrive at school and enter via Lewesden Gate.
- Your child will then walk up the slope into school and we will ask you to walk along the lower path towards Gladelands gate and exit the grounds through this gate.
- At the beginning of the day, the gates will open at 8.30am and will close at 8.45am.

#### **End of the day;**

- Reception finishing time is 2.55pm and that is when the gates will be open.
- The rest of the school will finish at 3.00pm.
- Parents will enter the grounds via Lewesden Gate.
- For children in Reception and Year 1, parents are to wait in the lower playground.
- For children in Years 2,3 & 4 parents are to wait in the top playground. There will be specific areas for you to stand in. If you have a sibling to collect, please collect the younger sibling first, and then move along the path to collect your older child. Staff will be on hand to guide you in the right direction.
- Follow the one-way system out of the playground towards Gladelands Gate.

### **Lunches and snacks**

We are delighted to be able to offer hot lunches again. For our Reception, Year 1 and Year 2 children, they continue to be entitled to a Universal Infant Free School Meal. We are continuing to use Forerunners as our lunch providers and all lunches need to be ordered online. If ordering your lunch from Forerunners there will be no charge when placing your online order for Years Reception, 1 and 2. Years 3 & 4 will have to make payment when placing orders. Forerunners have been working hard on their lunch menu to ensure that there is variety for you to choose. If you are providing a packed lunch for your child, please ensure;

- Children in Reception, Year 1 and Year 2 will not need to bring in a snack. We will provide the children with a piece of fruit. Years 3 and 4 should bring in a healthy snack (such as a piece of fruit or a healthy cereal bar).
- **PLEASE DO NOT INCLUDE ANY INGREDIENTS THAT CONTAIN NUTS. For example, Nutella in sandwiches, nuts as a snack, peanut butter sandwiches.**

### **Bags and Water bottles.**

Children should only bring in their book bags to school. A large rucksack will not be permitted. Children will also need to bring in a water bottle which will be sent home at the end of each day. This will enable you to clean the bottle thoroughly.

## Pencil cases / Equipment for Years 3 & 4

Children in KS2 (Year 3 and 4) will need to bring in a pencil case. This will then need to stay in school and can only be used by your child. Please ensure that the pencil case is clear (max 20cm width) and plastic so that it can **washed and wiped down**. Please can you ensure the pencil case has the following items, all labelled with the child's name:

- 1 White Eraser
- 2 x HB Writing Pencils
- 1 or 2 x Black handwriting pens (Not biro please) 1 Pencil Sharpener
- 1 Glue stick (Pritt or similar quality brand please) 1 Dry Wipe Pen (black ink)
- 1 Purple Pen (for editing and improving work)
- 1 Green Highlighter
- 1 Pink Highlighter
- 15cm ruler inside the pencil case or 30cm ruler, to be kept at on their desk at school
- Children in Foundation Stage, Year 1 and 2 will be allocated their own set of stationery to use.
- ALL EQUIPMENT NEEDS TO BE NAMED.

## Uniform.

Children are expected to wear their full uniform, including school shoes. Your child must also wear their P.E kit to school on the days that your child has P.E. (details of P.E. days will be sent out just before the start of term). This is in place from Monday 6<sup>th</sup> September for all pupils except for Foundation Stage. **If you would like for your child to have a spare change of clothes in school in the event of an accident, please ensure that they are brought into school in a P.E bag that can be wiped down and left at school until needed.**

## Communication

- We will ensure that all information we need to provide you with is done so via email, PMX or phone call. Please download the PMX app (via your app store) as it is by far the best way to ensure you do not miss any communication.
- Parents can contact the school office by email [office@springdale.poole.sch.uk](mailto:office@springdale.poole.sch.uk) or phone **01202 692700** and we can get back to you as soon as we can. **Please do not use TEAMs or Tapestry to send direct communication to staff.**
- Visits to school will be undertaken by appointment only, allowing appropriate safety measures to be addressed.
- A member of the office staff will be based in the play ground at the beginning of the day for you to drop off medication if required.
- If your household are isolating (due to awaiting a PCR test result or due to a positive Covid case) please continue to email [covidtests@springdale.poole.sch.uk](mailto:covidtests@springdale.poole.sch.uk) to inform the school, so that we can provide online learning.

## Procedure if a Pupil Falls Ill with Covid Symptoms

- In the event that a pupil presents any symptoms associated with COVID-19, we will ask you to come and collect your child. PPE must be worn by staff caring for the pupil while they await collection if a distance of 2 metres cannot be maintained.
- The child will be asked to wait in an allocated well ventilated area, away from other pupils, while they await collection.
- We will encourage the child to cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow to minimise the risk of infection.
- Schools will aim to secure at least three contact numbers for every child in case of this emergency. Parents asked to notify us of any changes to your child's emergency contact details that may arise.
- Staff members are aware of the NHS Test and Trace process and are ready and willing to book a test if they are displaying symptoms, provide details of anyone they have been in close contact with if they were to test positive for coronavirus, and self-isolate if they have been in close contact with someone who develops coronavirus.

- In the event that a symptomatic child subsequently tests positive, parents will be contacted by Test and Trace to notify them of a list of close contacts. Please can you inform the school as soon as possible via the [covidtests@springdale.poole.sch.uk](mailto:covidtests@springdale.poole.sch.uk) email address as soon as your result is received.

Anyone who meets one of the following criteria should not come to school:

- **Has a high temperature**
- **A new persistent cough**
- **Experiences a loss or change in their normal sense of taste or smell (anosmia)**

Please also be aware that symptoms of the Delta variant include:

- **Headache**
- **Runny Nose**
- **Sore Throat**

If anyone in your household has any of the above symptoms, please follow the Government guidance on [self-isolation 'stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection'](#), which sets out that they must self-isolate and should [arrange to have a PCR test](#) to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate until the test result is received. If the result is negative isolation can end, if the result is positive Test and Trace will make contact.

**Therefore, if anyone in your household is displaying symptoms associated with COVID-19, your child should not attend school.**

**Please do not send your child to school if they are ill. This includes cough, colds, flu-like symptoms.**

Please report your child's absence using the normal absence procedure by contacting the school office, or by using the PMX app.

#### **Bubbles and Step 4 Guidance**

Following Government Guidance, the whole country has now moved to Step 4. This means that we are no longer required to keep children in consistent group bubbles. We do, however, need to have an "Outbreak Management Plan" that covers the possibility that **it may be necessary to re-introduce "Bubbles" for a temporary period**, to reduce mixing between groups. Any decision to recommend the reintroduction of "bubbles" would not be taken lightly and would need to take account of the detrimental impact they can have on the delivery of education.

#### ***We will be continuing with the following control measures;***

*We will ensure that all adults and children:*

- - frequently wash their hands with soap and water for 20 seconds and dry thoroughly;
- - have access to hand sanitiser in their classroom, should you wish your child to have their own please provide a small named bottle, which will remain in school on their desk;
- - clean their hands on arrival at the setting, before and after eating, and after sneezing or coughing;
- - are encouraged not to touch their mouth, eyes and nose;
- - use a tissue or elbow to cough or sneeze and use bins for tissue waste (**'catch it, bin it, kill it'**).
- Keep occupied spaces well ventilated.
- Follow Public Health advice on testing, self-isolation and managing confirmed cases of COVID-19.

As always, thank you for your support and understanding.

Best Wishes



Miss Budden  
Headteacher